

SITE AND FOOD SERVICE¹

- The Camp shall provide all food Services. Only Camp shall use kitchen.
- Flammable or hazardous materials shall not be brought into Camp.
- Any release of a flammable or hazardous material shall be reported to the WC. Staff shall do clean up.
- Keep Camp free of trash and debris. Leave an area as clean as you found it.
- Accessible facilities for the physically limited are available. Make plans prior to arriving at Camp.
- Upper bunks must have guardrails for persons less than 16 years of age.

TRANSPORTATION²

- Medical Emergency Transportation is available at all times by calling 911.
- U/G shall provide transportation to its members, if not a 911 call.
- Inform WC if 911 is called. If WC is closed contact Staff Cabin 8 or Opal.
- Park cars in designated locations.
- Loading/unloading areas are defined. Other approved locations may be used.
- People shall not be transported in Nonpassenger Vehicles.
- Hebron Police **1-603-744-5509**
- Hitchcock Clinic **1-603-536-3700**
- Speare Hospital **1-603-536-1120**

HEALTH AND WELLNESS³

- Camp shall provide Staff who is CPR and First Aid certified.
- U/G may provide CPR and First Aid certified persons.
- Person certified in First Aid must be available if participants are under 18.
- U/G shall have health information of its members available.
- Minors must have a parent on site or signed permission to seek emergency treatment.

OPERATIONAL MANAGEMENT⁴

- Camp shall conduct an orientation

meeting when the U/G arrives.

- U/G shall not bring firearms on site with out prior permission.
- Firearms and ammunition shall be stored separately under Camp lock and key.
- Camp is committed to complying with all ACA Standards, Federal and State Regulations.
- Camp appreciates U/G evaluation of their experience at Camp.
- U/G shall provide Camp with a certificate of liability insurance for the group.
- All injuries or illnesses shall be reported immediately, in writing, to the Camp Staff on duty in the WC.
- Camp's Emergency Action Plan, shall be executed in a declared emergency.
- Camp shall not be responsible for stolen or lost personal property.
- U/G members shall obey Camp Safety Rules.
 - 10 MPH speed limit
 - Polite conduct and behavior
 - Aquatic activities when scheduled
 - No personal watercraft, Jet Ski
 - No go-Karts or All Terrain Vehicles
 - No weapons or firearms
 - Must wear proper foot wear
 - Must wear modest clothing
 - No pets or animals
 - No fires
 - No smoking
 - No alcohol or drugs
 - No radios or televisions
 - Caution walking on steep terrain
- U/G responsibilities include;
 - Signed Use Agreement with the Camp
 - CPR and First Aid coverage (usually by Camp)
 - Emergency transportation, if not 911 call
 - Supervision and control of U/G conduct
 - Supervision at Programs, Activities and Specialized Activities
 - Attendance at orientation meeting
 - Liability insurance coverage

- Required prior approvals in place

HUMAN RESOURCES⁵

- Supervisor to Camper ratio must be 1:6 age 6-8; 1:8 age 9-14; 1:10 age 15-18.
- Supervisors or U/G Leaders must 18 or older.

PROGRAM DESIGN AND ACTIVITIES⁶

This section applies only if Specialized Activities have been scheduled.

- Specialized Activities include archery, target sports, gymnastics, adventure challenge, bicycling, roller-skating, etc.
- U/G shall make no adverse impact on the environment.
- There shall be no physical, visual or noise damage to the environment.
- Program equipment shall be safe, in good condition and proper size.
- Camp owned equipment shall be available with prior approval.
- Specialized Activities shall not be conducted with out prior approval.
- Target sports shall not be conducted with out prior approval.
- All Specialized Activities shall have at least one Certified Supervisor.
- Specialized Activities Supervisors shall have documented evidence of skills.
- Specialized Activities Supervisors shall ensure safety regulation compliance.
- Access shall be strictly controlled in Specialized Activities areas.
- Equipment for Specialized Activities shall be available only when a qualified adult leader is available.
- U/G shall follow Camp written operating procedures for Specialized Activities.
- Safety orientation shall be conducted prior to the start of a Specialized Activity
- Supervisors shall strictly monitor participants in Specialized Activities until competency is demonstrated.
- Participants bicycling or roller-skating shall wear protective headgear.

PROGRAM - AQUATICS⁷

This section applies only if Aquatic Activities have been scheduled.

- Camp's Waterfront Standard Operating procedures (SOP) shall be implemented and enforced.
- U/G shall have prior approval for use of the waterfront or watercraft.
- Camp shall control access to the waterfront and to watercraft.
- Lifeguards shall be certified by a nationally recognized certifying body.
- Only Camp trained Staff shall operate motorized watercraft.
- Only Camp trained Staff shall provide watercraft Supervision.
- PFDs shall be worn by all on watercraft.
- Swimmer accountability shall be used.
- Aquatics Supervisors shall be 21 years or older and have certification for the activity or equipment scheduled for use.
- Emergency and rescue equipment shall be available during scheduled period of Aquatic Activity.
- Supervisors shall have a radio for emergency communications.
- Aquatic safety rules and regulations shall be enforced.

- Aquatics Activities shall have two trained persons available, 18 years or older, one who is certified and the other trained to carry out secondary duties.
- Aquatic Activities shall not be conducted with out lookouts; persons oriented as to their responsibilities, have demonstrated forms of non-swimming rescue and are positioned at locations with complete view of the activity

PROGRAM - ADVENTURE CHALLENGE⁸

This section only applies if Adventure Challenge activities have been scheduled.

- A/C activities shall only be conducted under Overall Supervision of certified Camp Staff.
- Camp's written policies and procedures for A/C shall be used.
- A/C activities shall only be conducted with trained, qualified spotters and belayers.
- An adult certified in First Aid shall be available at A/C activities.
- Supervisors shall monitor participants until competency is demonstrated.
- Participants in A/C activities shall wear protective headgear for rock wall.
- Only Camp A/C equipment shall be use.
- A/C equipment shall be inspected prior to being used.

Foot Notes

- 1 ACA Standards SF-2, SF-10, SF-15, SF-16, OM-1
- 2 ACA Standards TR-1, TR-2, TR-4
- 3 ACA Standards HW-23, HW-25
- 4 ACA Standards OM-1, OM-2, OM-3, OM-5, OM-8, OM-9, OM-10, OM-11, OM-12, OM-13, OM-19
- 5 ACA Standards HR-9, HR-10
- 6 ACA Standards PD-3, PD-4, PD-5, PD-12, PD-15, PD-16, PD-17, PD-18, PD-19, PD-20, PD-21, D -24, PD-27
- 7 ACA Standards PA-1, PA-2, PA-3, PA-4, PA-5, PA-6, PA-7, PA-9, PA-10, PA-12, PA-14, PA-15, PA-17, PA-20, PA-21, PA-22, PA-23, PA-24, PA-26
- 8 ACA Standards PC-1, PC-2, PC-5, PC-6, PC-9, PC-12, PC-13, PC-14, PC-15

Abbreviations:

"ACA" is American Camping Association

"A/C is Adventure/Challenge

"Camp" is Camp Berea, Inc

"U/G" is User Group

"WC" is the Welcome Center

CAMP BEREА, Inc

USER GROUP

SAFETY GUIDE

OUR PURPOSE

**" CHANGING LIVES FOR
JESUS CHRIST "**

This pamphlet has been prepared to inform User Groups of Camp Berea's safety requirements.

We want your visit to be enjoyable and safe.

Camp Berea follows standards set by the American Camping Association (ACA).

Many ACA Standards apply to User Groups.